



CLAIMS CHECK LIST

When reporting new claims to the Cannon Cochran Management Services Claims Department, please include all of the following:

For Lost Time Claims:

- Pink Transmittal Form
- 3 Waiting Period Days
- Form 45 with Claimant's Phone Number
- Medical Authorization
- Drug Test Results
- Supervisor's Injury Report
- Employee's Injury Report
- Witness Statements
- Wage Statement
- Doctor's Notes
- Work Status Notes
- All Related Correspondence
- Bills

For No Lost Time Claims:

- Pink Transmittal Form
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- Form 45 with Claimant's Phone Number
- Medical Authorization
- Drug Test Results
- Supervisor's Injury Report
- Employee's Injury Report
- Witness Statements
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- Doctor's Notes
- Work Status Notes
- All Related Correspondence
- Bills

ANY CORRESPONDENCE FROM AN ATTORNEY SHOULD BE FORWARDED TO OUR OFFICE IMMEDIATELY